

Date:\_\_\_\_\_

I, \_\_\_\_\_, am turning in my 30 day notice to vacate the property at \_\_\_\_\_.

I will be moved out of the property on or before\_\_\_\_\_\_

I received a copy of the "move-out expectations" and understand what is expected of me upon move-out. I understand, as stated in my lease, that I am to have the carpets professionally cleaned by a truck mounted carpet cleaning company; the receipt from the carpet cleaning company must be turned in to Ex-cell Property Management LLC at the same time I turn in my keys.

I understand that Ex-cell Property Management LLC has thirty days from the date I turn in my keys and carpet cleaning receipt, to return any security deposit due to me per inspection, maintenance and cleaning. I also understand that any balance owed due to unpaid rents and/or utilities and/or fees will be taken out of the security deposit and I can not use my security deposit for rent.

| Signed | Date: |  |
|--------|-------|--|
| -      |       |  |

Print:\_\_\_\_\_

| Staff:                              | Date: |
|-------------------------------------|-------|
| Ex-cell Property Management - Agent |       |